



Running your Parent Council:

A Calendar of Good Practice

Jan

It's a good time of year for a 'check-in' with the Parent Forum: hear parents and carers' views and thoughts via questionnaires, surveys, informal chats or open meetings



Feb

Why not have a review of your group's communications? Do parents like receiving emails or e-newsletters? What social media platforms do families use?



Mar

Begin to think about transition plans. How can your Parent Council get involved in supporting families as they move from nursery to primary or primary to secondary?



Apr

Often schools are working on School Improvement Plans now. Ask the headteacher how your Parent Council can get involved in supporting improvement



May

Will members of your Parent Council be moving on at the end of the term? Prepare handover notes or plan a meeting to pass on vital information for continuity



Jun

Plan for the new school year in August: how will you welcome new families into your school community, recruit new members for your Parent Council and share information



Jul

Can you schedule some social media posts over the summer to keep in touch, such as information on school uniform banks, local community groups or support for families?



Aug

Set up a business or planning meeting for your Parent Council to get organised for the new school year - and check out your new Connect Membership pack!



Sep

Plan out your Parent Council year. Think about projects, campaigns, events and reviewing the constitution as well as Parent Council roles and responsibilities!



Oct

Consider reaching out to the community and let them know about your parent group eg contact groups like community councils, trusts, community action groups



Nov

Winter is an expensive time of year for families: look at the Cost of the School Day website and at ways you can support families in your community



Dec

Review essentials: parental engagement in your school, member training for headteacher recruitment, the year so far. Then think about a celebration or social!



Connect has Member resources to support you all the way! www.connect.scot/resources