

Connect Membership Terms and Conditions for groups who take out their own Connect Membership

Connect, a trading name of Scottish Parent Teacher Council, is a registered charity in Scotland (SC019168) and a registered company in Scotland (SC151086).

Connect is a membership organisation committed to treating all members and stakeholders with respect, honesty and integrity. We support parents and carers to be involved in the way that is right for them: with their own child's learning; the local school or nursery; at local authority and/or national policy level. We are committed to equality and dignity for all parents, carers and children.

By joining Connect, your group is agreeing with these statements and is committing to pursuing the same principles of respect, honesty, integrity, equality and dignity for all involved with your group.

If you have any questions, please contact:

Connect, The Melting Pot, 15 Calton Road, Edinburgh, EH8 8DL

Email: info@connect.scot

or by telephone at 0131 474 6199.

You can find information about how we use your personal data in our [Privacy Policy](#).

Membership Form

The Membership Form is an offer by you/your group to become a member of Connect, subject to these T&Cs. Your Membership Form is only accepted when we process your payment and confirm acceptance in writing to you, at which point your Connect Membership will begin. Membership Form refers to both printed and online membership forms.

Connect Parent Council/PTA and Clubs/Organisations Memberships: Your Membership Form must identify an active committee member of your organisation authorised to act on your behalf to be responsible for your Connect Membership (the Key Contact) and must provide valid contact information (including an email address and phone number) for the Key Contact. The email address should preferably be the generic email address of your parent group. You must appoint a new Key Contact if the existing one is no longer an active committee member.

You must let us know about the change of Key Contact (via the online [Members Portal](#) by emailing info@connect.scot or any other means we may advise you about).

As part of Connect Membership insurance cover, if your group is an employer, **you must provide your Employer Reference Number (ERN)** to comply with government regulations. ERN numbers are printed on mandatory documents including P45, P60, P11/D and payslips. You may be exempt from this process if your PAYE threshold is below £503.00 per month.

You must ensure that the information you provide to us (including the details on the Membership Form) is correct (and inform us if any information changes) and co-operate with us in all matters relating to your Membership.

Fees and renewal

Your Membership fee is set out on the Membership Form and is payable annually in advance of your renewal. You must ensure that any information provided on the Membership Form used to calculate your fee is accurate, and you update us of any changes to that information which mean a higher Membership fee applies. We reserve the right to charge you backdated fees if we find your Membership fee has been calculated on the basis of incorrect information.

Any increase in Membership fees will be notified to you before your next renewal.

Connect's Membership Year runs from 1 August to 31 July. If we do not receive the Membership Form and payment for the next Membership Year before 31 July, your Membership will expire. If we do receive the Membership Form and payment for the next Membership Year in that time, your Membership will be renewed for the next Membership Year. The Membership Form and payment may be submitted on paper or electronically.

If your Membership expires, you will no longer be covered by the Membership-linked Insurance unless, and until, your Membership is reactivated, and any rights associated with your Membership will terminate.

Your Membership will only be reactivated when we receive a Membership Form and payment for the next Membership Year.

At our discretion, we will provide a partial refund of Parent Council/PTA and Club/Organisation memberships when we are informed by the Key Contact that the group wishes to cancel membership during the membership period. The refund will be calculated based on when during the membership year the request is received and will be subject to an administration fee of £10. Please contact info@connect.scot for more details.

We accept payment by bank transfer, card payment or cheque. We do not accept cash. If your Membership is to be paid on your behalf by your school, we can raise an invoice for this.

We can provide a discount for new Members who join part way through the Membership Year: 15% for those joining between November and January, 30% between February and April, and 50% between May and July. **This is only for new Parent Council/PTA and Clubs/Organisations Members.** Groups who have held Connect Membership within 5 years must pay full price.

It is your group's responsibility to inform Connect of significant changes in the school's pupil numbers which could alter your annual membership fee. Connect reserves the right to consult local authority databases, your school or other reliable sources to verify school pupil numbers to determine your group's appropriate annual membership fee.

Where it is identified that the group is underpaying its Membership fee, we will get in touch with the Key Contact by email. You agree to pay the difference in Membership level fees within 28 days of Connect notifying you. Failure to pay the additional fee may result in the cancellation of your Connect Membership. You have the right to appeal to our Membership team where you feel a mistake has been made within 28 days of receiving the Connect Membership fee notification.

We may terminate this Agreement, or we may suspend your Membership, with immediate effect by giving written notice if you commit a material breach of any term of this Agreement and (if such a breach is capable of being remedied) you fail to remedy that breach within 10 working days of being notified in writing to do so.

On termination of this Agreement for any reason, your Membership (as well as your cover under the Membership-linked Insurance, and any rights to use or enjoy Benefits, including access to the Members' Only resources on our website) will automatically terminate. Our and your liabilities as at termination shall be unaffected, and clauses which expressly or by implication survive termination shall continue in full force and effect.

Membership and Benefits

During, and as part of, your Membership:

All Members: You will have access to member only benefits and content available on our website and otherwise made available by us (Benefits).

Connect Membership for Parent Council/PTA/Clubs and Organisations: You will have the benefit of Membership-linked Insurance, including:

- Public liability insurance with an indemnity limit of £10,000,000 for any one claim.
- Personal Accident Insurance for elected officers and members of your organisation, various limits apply.
- Fidelity Guarantee and Money Insurance against fraud
- Employer's Liability Insurance with indemnity of £10,000,000

We continually review and update our Benefits, and reserve the right to amend, remove or replace any Benefits as we see fit. We make no guarantee that access to our website or Members' Only resources will be uninterrupted or error free.

Full details of the Membership-linked Insurance are available on our website.

Any content provided as part of our Benefits is for general information and guidance only. Although we make reasonable efforts to update content, we cannot guarantee that it is accurate or up to date and we do not accept legal responsibility for it. Before acting on such content, you must satisfy yourself as to its accuracy, relevance and suitability for your purposes. The content is not intended as legal or other advice. Nor is it intended to be a substitute for possession of an appropriate level of training, qualifications, skill and experience in the matters covered. You rely on such content at your own risk and you assume sole responsibility for your use of the content, and we will have no liability for any reliance you place on the content. We make no representations, warranties or guarantees, whether express or implied, that the content provided as part of our Benefits is accurate, complete or up to date.

Intellectual Property

We own or license all copyright, trademarks, designs rights and other intellectual property rights in the Benefits and any other content made available by us, and we grant you a licence to use such content in accordance with this Agreement for your own purposes so long as you credit Connect.

Connect
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The Scottish Parent Teacher Council, trading as Connect is a registered charity in Scotland, charity number SC019168, company number SC151086